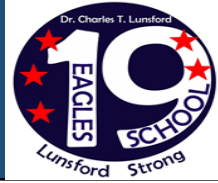|	
Date: 3.16.22 **Time:** 4:00 pm **Location:** (Zoom) **Topic:** SBPT **Attendees:** Cranmer, Bishop, Silas-Lee, Vanderzwan, Cross, Carey, LIllis, Calvert, Joiner-Yang **Facilitator:** **Timekeeper:** **Note taker:** Cranmer **Action items tracker:** Cranmer	

Meeting Objectives:
- Welcome/Check-in
- School Instruction

Pre-work:
- log into Microsoft teams/Zoom a few minutes prior to start of meeting

Materials that will be used at this meeting:
- Laptops

Schedule: 1 hours

Time	Minutes	Activity/Topic to be Discussed
4-4:10	10	**Welcome, introductions & Check-In**

4:10-4:55	45	Agenda:
		● Summer School - updates
		    o July 11th-Aug 5th
		       ▪ K-2 (k go 1 and 1 go 2) will be together
		       ▪ 3 go 4
		       ▪ 5 go 6
		       ▪ TAs and para available positions
		       ▪ Applications go out on April 4th
		       ▪ Current staff signed on: Nicpon, Vanderzwan, Roman, Lillis, Pink, Hunezek
		       ▪ Still looking for primary teachers
		● Math tutoring - updates
		    o Going well - students seem to enjoy it (and working hard)
		    o After testing possibility to add more students
		    o Teacher pay - paperwork is submitted teachers need to input it by friday
		● Curriculum SY2223
		● Summer Learning - Planning –**8/25, 8/26 (classroom based), 8/29, 8/30 (building based)**
		       ■ Getting to know each other
		         ● room setup
		         ● schedule planning
		         ● Team quotes (posted around the school or outside the classroom)

		■ Poverty Simulation ■ PD Calendar - alignment ● Go to ILT and bring back to SBPT ● Book Circle Updates - Jamie will send out a poll. - o Jamie will send an update - o Most teachers have their PDI - put it in the summer instead or fall? ● Staff transfers (ranking) - o Interviews of tenure areas discussed ● Other
4:55-5:00	4	**Plus and Deltas:**

Action Commitment Chart:			
Action item	**Action commitment**	**Due**	**Comments**
See tags above			